# North Pacific Fishery Management Council

Dan Hull, Chairman
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Visit our website: http://www.npfmc.org/

**TRAVEL EXPENSE CLAIM**

| | | | | | | |
|---|---|---|---|---|---|---|
| Claimant: | | | | | | |
| Mailing Address: | | | | | | |
| Purpose of Travel: | | | | | | |
| GSA per diem Anchorage | Daily MIE $102 | Travel Day $77 | Breakfast $15 | Lunch $26 | Dinner $41 | Incidentals $20 |

| Dates | Location | Meals and Incidental Expense *(if meal provided please note with a "P")* | | | | | Hotel *(receipt required)* |
|---|---|---|---|---|---|---|---|
| | | Travel Day | Breakfast | Lunch | Dinner | Incidentals (with overnight stay) | |
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ITEMIZE OTHER EXPENSES (Airfare, Taxi, Parking, and Private Car @ $.575 per mile. ***Receipts are required for Airfare, Hotel/Lodging, and items $75 or greater***.

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|---|---|
| Total Travel Expenses | $ |
| Less Travel Advance | -$ |
| Total Requested Claim | $ |

**Claims <u>must be filed within 30 days</u> after travel is complete. Late claims may not be honored.**

The above expenses were incurred by me while conducting official business for the North Pacific Fishery Management Council. No other claim will be filed for travel.

Signature of Claimant: _____ Date:_____

Claim Approved by: _____Title: _____Date:_____