M. A	DJOURNM	ENT
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The	meeting	adjourned	at:	

#### PROCEDURES FOR COUNCIL MEETINGS

- 1. In September/October, present next years meeting dates to Council and ask which meetings are to be not in Anchorage. Use last Thurs.&Fri.of month
- 2. Secure meeting space for meeting dates, both in Anchorage and selected places.
- 3. Order Council agenda notebooks in sufficient quantity to cover at least three meetings. NOTE: this also includes the agenda dividers and agenda label tabs. 60 notebooks are needed, see attached list #1.
- 4. 20 days ahead of meeting, send Federal Register Notice to NMFS, FX32 (Jean Cardona, or whoever is doing it). See file of Notices for format.
  - 45 days are needed if the Council will be holding a CLOSED SESSION.
- 15 days ahead NEWS RELEASE ON MEETING
  5 days ahead of meeting, or sooner, compile agenda items and label
  with agenda number and month/date of meeting and begin inserting into
  the notebooks. Include travel claim forms and hotel reservation cards for next
  meeting.
- 6. 5 days ahead, select Council luncheon menu with hotel caterer. Write memo to COUNCIL indicating where and cost of luncheon. insert memo in notebooks.
- 7. 5 days ahead, get Register book ready for next meeting

Testifiers Sign-up Sheet

Signs for C/SSC/AP meeting places
Slide/movie/overhead projectors if needed, arrange for screen.
Council name plates, gavel, and 'office box' See List #2.

- 8. 2 days ahead, CHECK Executive Director's agenda notebook to be sure it is current, and also contains a current year calendar, a copy of the ACT and the Amendment, a list of lunch attendees, and a note of when and where and cost of the luncheon. Pack all required materials.
- 9. Day of meeting: Transport materials to meeting place and set up as needed.

If meeting is OUT OF TOWN, arrange staff travel, car rental, Suite for Ex. Director pack all materials in boxes, See List #3.

Upon arrival, check meeting rooms with required people.

# Pollution/Hazardous Substance Concerns Offshore

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- 15 Council Members
- 10 SSC Members
- 25 AP Members
- 5 Council Staff (Executive Director

  \*Assistant Executive Director

  Executive Secretary

  \*Writer I

  \*Secretary/typist
- 3 NMFS(Legal Council (Juneau), Assistant Administrator for Fisheries (F) WashDC, Extended Jurisdiction Coordinator (Juneau)
- 1 ADF&G(Extended Jurisdiction Coordinator
- 1. Chris Blackburn, KODIAK MIRROR
- P. Alaska Congressional Delegation (Senator Ted Stevens Senator Mike Gravel
- 1 PACIFIC Fishery Management Council
- To cut down this number, use extra staff copies to mail out and this could bring down the needed copies to 60.

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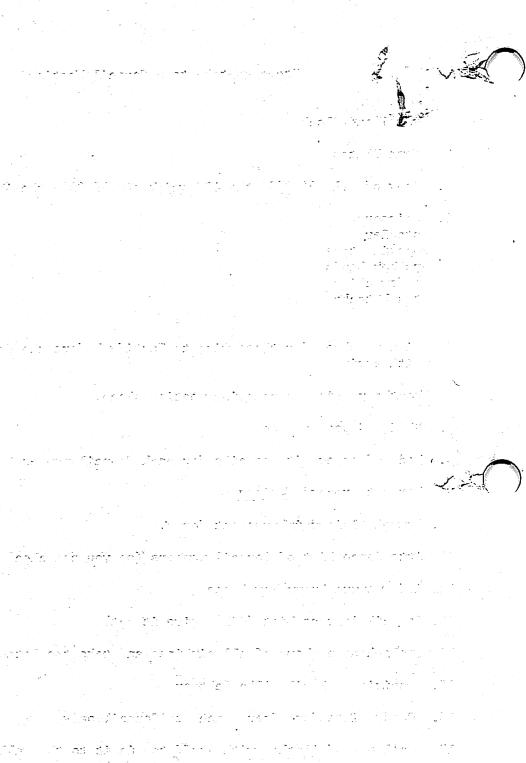
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## Items to take to a Council Meeting

- 1. Gavel and Block
- 2. Name Plates

LIST #2.

- 3. Copy of P.L. 94-265, the ACT and P. L. 95-354, the AMENDMENT
- 4. Scissors, stapler masking tape rubber bands a few clips thumb tacks
- 5. Sign up sheet for those wish to Testify before the Council, attach pencil to sheet with string
- 6. Postboard signs announcing meeting place
- 7. REGISTER Book and pen
- 8. Pads of paper with pencils for each Council member
- 9. Forms to record Motions.
- 10. Travel Claim reimbursement forms.
- 11. Attendance list of Council members (so you can check them off)
- 12. A few extra brown envelopes.
- 13. Council Address List (DON'T give it out)
- 14. Telephone numbers of all airlines and take the latest schedules with you.
- 15. Aspirin, Gelusil, Alka Seltzer.
- 16. Candy mints for after lunch, to Council only.
- 17. Wall map of Alaska, with stuff to pin it to the wall.
- 18. IF NECESSARY: The movie/slide/overhead projectors.
- 19. Current year and next year calendars.



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# LIST #3. Requirements for Out of Town Meetings

- 1. Car rentals
- 2. Suite for Executive Director
- 3. Arrange for BREAKFAST MEETING for Finance Committee
- 4. 60-block hotel rooms (50 Council 8 Staff)
- 5. Council meeting place
- 6. SSC meeting place
- 7. AP meeting place
- 8. COUNCIL Luncheon guarantee 15, ask table set for 20

9.

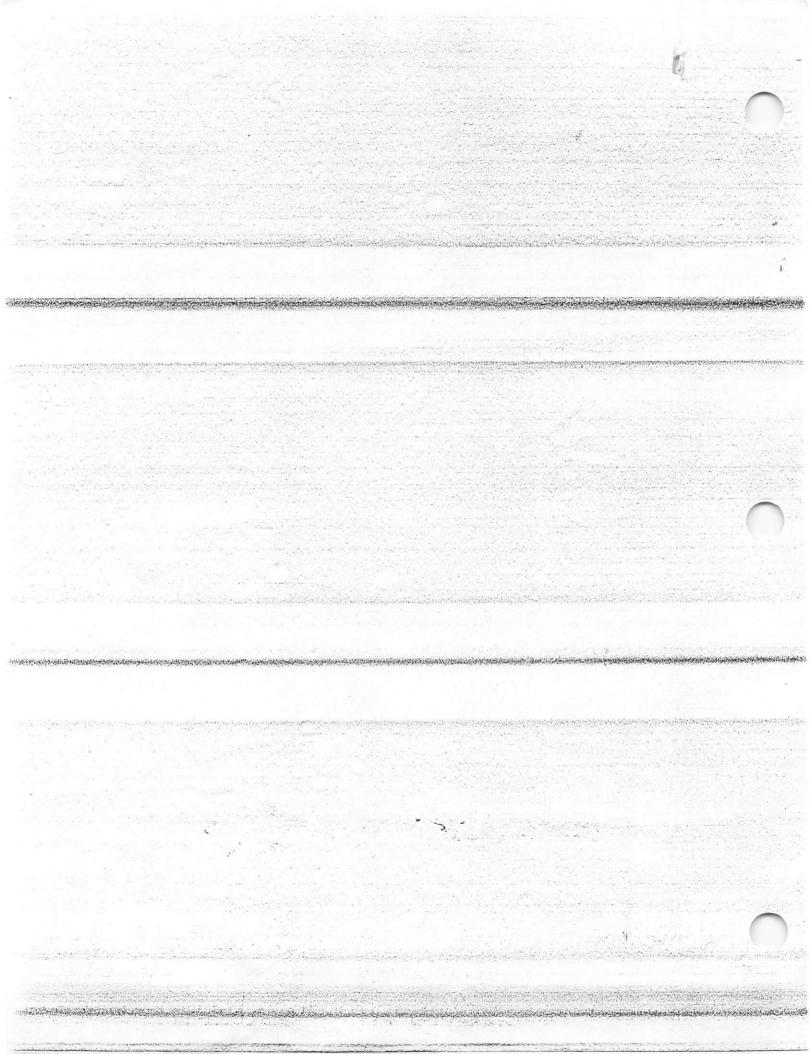


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## DECEMBER 12-14,1979

- A. Call to order
- B. Agenda
- C. Minutes of October 1979
- D. Executive Director's Report
  - a. Status Report on FMP's
  - Ъ.
  - c.

- E. REPORTS TO THE COUNCIL
  - E-1 ADF&G
  - E-2. NMFS
  - E-3. USCG
  - E-4. SSC & AP reports of non-agenda items
- F. OLD BUSINESS:
  - F-1. New AP Members.
    - List of nominees
    - 4 copies of endorsements for nominees to be used by membership committee only.
  - F-2. 12/10/79 memo to Limited Entry Workgroup fm Branson Subject: Summary of 12/5/79 meeting in Juneau.



#### G. FMP's

- G-1. High Seas Salmon FIshery Off the Coast of Alaska East of 175° East Longitude
  - a. COVER MEMO
  - b. 11/26/79 memo to JHBranson fm M.Hershberger, Subject: Troll Salmon Public Hearings Nov. 12-18/79
  - c. 11/20/79 ltr to JHBranson fm Harris Teo, Subject: Columbia River Fisheries Council approval of "Statement of C.R.F.C. to the NPFMC concerning C.R.Chinook Salmon"
  - d. 11/21/79 ltr to C.V.Tillion fm Harris Teo, Subject: regarding harvest of Columbia River chinook in S.E. Alaska fishery by the Washington indians.

#### G-2. TANNER CRAB

a. COVER MEMO

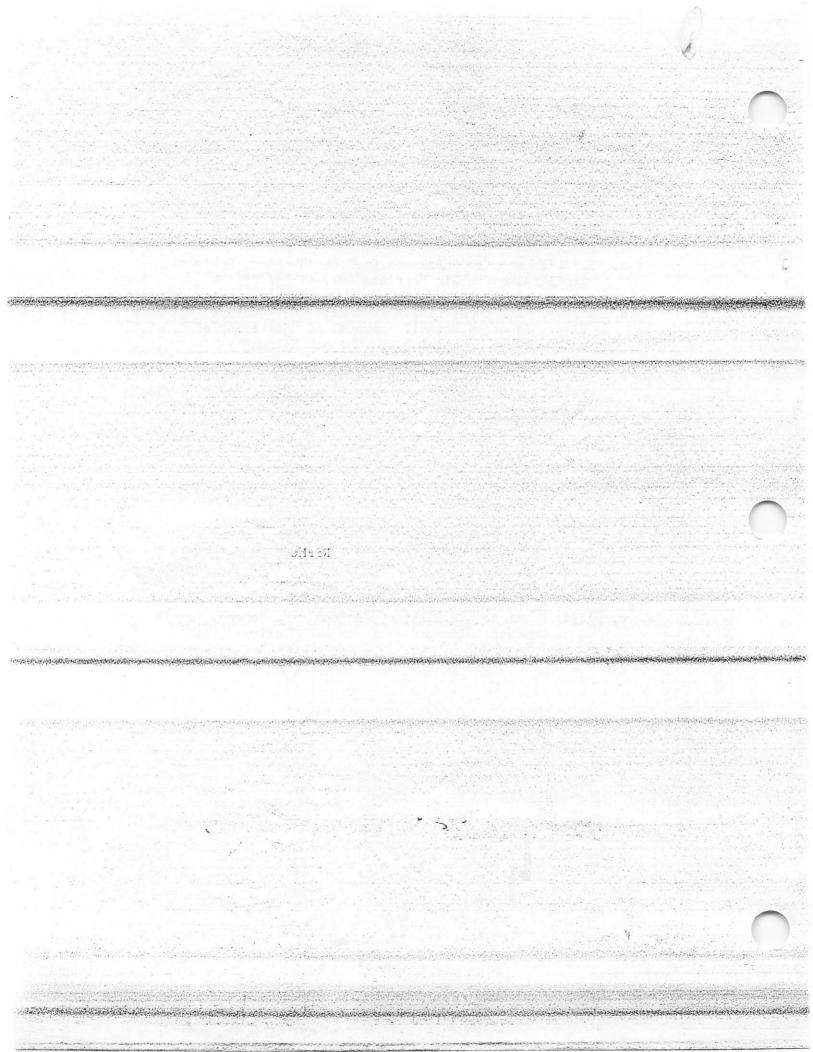
Attachment: Proposals

- b. 10/19/79 1tr to CVTillion from J.Richard Pace, Universal Seafoods, Ltd., Subject: NPFMC voted TALFF, he feels is a mistake.
- c. 10/5/79 ltr to C.V.Tillion, fm Ronald R. Jensen, Castle&Cook Foods. Subject: Dismayed to learn NPFMC allowed TALFF.

d.

- G-3. draft HERRING of the Bering/Chukchi Seas
  - a. COVER MEMO
  - b. Council Briefing Paper w/attachment #2 #2

c. The role of ADF&G in the management of offshore fishery



#### G-4. Halibut

- a. COVER MEMO
- b. 12/4/79 memo to Naab, fm Mike Stanley. Subject: Halibut Legislation
- c. ACT (enabling legislation)

d.

## G-5. Gulf of Alaska Groundfish FMP

- a. COVER MEMO
- b. Sablefish OY attachment 1
- c. 11/19/79 1tr to Branson fm Steve Hughes, NW&AFC, Subject: summary of blackcod fisheries and projections for 1980.
- d. 11/21/79 memo to Jim Balsiger, fm Steve Hughes, NW&AFC, Subject: S.E.Alaska Sablefish Document ATTACHMENT: Change in relative abundance and size composition

of sablefish in the coastal waters of southeast Alaska 1978-79.

- e. <u>Provisional Joint Venture</u> Time and area closure policy statement Attachment 2.
- f. 11/8/79 1tr to Tillion from Leitzell. Subject: approved Secretarial Amendment to GofAK FMP.with incorporation of Council's comments.
- g. 12/4/79 ltr to Tillion fm Peter N. Rogers, NEWFCO, Subject: request exclusive American harvesting sanctuary.
- h. 12/5/79 memo to Tillion fm Robert M. Thorstensen, Icicle Seafoods, Subject: Restrictions in FMPs and foreign processing permits to protect US fish processing industry.

WITH Attachments.

- i. <u>Kodiak Ground</u>preemption gear conflict with foreign trawlers
  Attachment III
- j. 11/14/79 1tr to Branson fm Harry Rietze, Subject: Gear conflict of crab fishermen w/Polish trawlers. 11/13/79 memo to Leitzel from Rietze, subject: Fisheries Conflict Summary-October 12-26, 1979 involving US crab vessels fishing northwest of Chirikof Island WITH attachments.

11/30/79 article from KODIAK MIRROR

- k. IPHC Halibut recommendations. Attachmnt IV w/IPHC staff recommendations.
- The 1980 Foreign Allocations. Attachment V W/allocations received from State Dept.

### G-6. Bering Sea/Aleutian Islands Groundfish FMP

a. COVER MEMO w/attachments

Field Orders
11/27/79 1tr to Branson, Haugen and Thoreen
10/31/79 1tr to Daniel E. Webster fm William G. Gordon, NMFS
10/26/1tr to William Gordon fm Daniel Webster
11/29/79 1tr to Branson fm Donald A. McCaughran
WITH staff recommendations

G-6 continued

11/26/79 1tr to Negorponte fm Leitzell, Subject: Foreign high seas interception of salmon.

12/4/79 1tr to Tillion fm John G. Fuller, Subject: as above 12/3/79 1tr to Branson fm Don Young, Subject: as above

SPECIAL AGENDA ITEM - Joint AK BD Fish. and NPFMC

a. COVER MEMO

Agenda

List of members of both groups

- H.- NEW BUSINESS
- H-1. Resolutions and Actions resulting from the joint meeting AK BD Fish/NPFMC MEMO.
  - a. Attachment 1. Proposals to the Troll Salmon FMP
  - b. Attachment 2. Proposals to Amend the Tanner Crab FMP
- H-2. SSC Membership Change
  - a. COVER MEMO
- H-3. January Meeting Date Change
  - A. COVER MEMO
- H-4. Deoartnebt if State Reports
  - a, COVER MEMO
- H-5. Foreign Permit Applications
  - a. COVER MEMO
     w/lists of foreign vessel violations
     list of JV applications
  - b. 12/7/79 1tr to Branson fm Naab, Subject: details of foreign vessel violations 11/28/79 1tr to Branson fm Naab, Subject: details of foreign vessel violations.
- H-6. Foreign Fee Schedule for 1980
  - a. COVER MEMO

- H. continued
  - H-7. A Bill (HR 5611) to Amend the FCMA
    - A. Cover memo
    - b. HR 5611
- H-8. Suspended coverage of World Fisheries Report
  - a. COVER MEMO
  - b. subject report, November 1979, Part II
- H-9. State/Federal Management of Interjurisdictional fisheries--proposed meetings
  - a. Cover memo
  - b. 11/30/79 1tr to Branson fm Harry Rietze, Subject: above
  - b. 11/13/79 ltr to Branson fm Leitzell, Subject: above, with attachment: State/Federal Management of Interjurisdictional Fisheries --Where do we go from here?
- H-10. Interim regs for CONFIDENTIALITY OF STATISTICS
  - a. Title 50-Wildlife and Fisheries, Part 603.
- I. Reports and proposals
  - I-1. A proposal to STUDY THE STEASONAL USE AND FEEDING HABITS OF WALRUSES IN THE PROPOSED BRISTOL BAY CLAM FISHERY AREA
    - a. Cover memo copies of proposal available if wanted.
  - I-2. Applicability of Limited Entry for the Halibut Fishery off Alaska
    - a. Cover memo
  - I-3. Contract 78-5. Assessment of Spawning Herring Stocks at selected coastal areas in the eastern Bering Sea.
    - a. Cover memo
    - b. copies of report if wanted.
  - I-4. The Feeding habits and food requirements of marine mammals in the Bering Sea. draft for RFP
    - a. Cover memo
- J. FINANCE REPORT

- K. Public Comment Period
- L. Chairman's closing remarks
- M. Adjournment.