


















Council Staff Responsibilities and Current Tasking – Updated 3/28/2019

Directors	Person to talk to about...	Projects	Committees, etc.
David Witherell, Executive Director 	Council administration National issues MSA reauthorization, legislation Council history	Administration Legislation/MSA reauthorization Coordination among Councils	Executive/ Finance Committee Legislative Committee Joint Protocol Committee Halibut Management Committee Council Coordination Committee (CCC) <i>CCC Legislative Committee</i> <i>ICC/ Bering Sea Fishery Advisory Board</i> <i>ASMI seafood certification working group</i>
Diana Evans, Deputy Director 	Agendas, scheduling Staff Tasking Ecosystem issues Council process	Administration Bering Sea Fishery Ecosystem Plan Council workshops	BS FEP Plan Team <i>Council Coordination Committee Habitat Workgroup</i> <i>Alaska Sea Grant Advisory Cttee</i>

Analytical Staff	Person to talk to about...	Projects		Committees etc.
		Current	On Deck	
Jim Armstrong, Fishery Analyst/ Plan Coordinator 	Scallop fishery/stock Research priorities Salmon FMP Groundfish FMP objectives Crab biology	Scallop Specs/SAFE Salmon FMP amd Small sablefish expanded discussion paper	Stock assessment 101	BSAI Crab Plan Team Scallop Plan Team Cook Inlet Salmon FMP Committee Halibut DMR Workgroup <i>Technical Subcttee of Can.- U.S. Gfish Committee</i>
Sara Cleaver, Fishery Analyst/ Plan Coordinator 	BSAI halibut, sablefish fisheries CQE program GOA FMP amendments	IFQ CQE fishup in 3A analysis GOA amendment summaries	GOA pollock/cod seasonal allocations Unguided halibut analysis Bering Sea FEP (contributor) GOA groundfish harvest specifications	GOA Groundfish Plan Team
Sam Cunningham, Economist 	GOA groundfish allocation GOA salmon bycatch BSAI halibut bycatch IFQ/CQE issues Observer/EM issues	Observer fee: econ analysis IFQ discussion papers	GOA pollock/cod seasonal allocations Halibut ABM: econ analysis	IFQ Committee Social Science Planning Team (team) FMAC fee subgroup (team) <i>Social Science in Regional Fisheries Management group (team)</i>

Analytical Staff	Person to talk to about...	Projects		Committees etc.	
		Current	On Deck		
Mike Fey, Data Analyst, Pacific States Marine Fisheries Commission		Data – insights into data involved in the Council process: its use, interpretation and availability Fleet, community profiles	Data for all projects Maintenance of databases		Social Science Planning Team (team)
Elizabeth Figus, Fishery Analyst		Observers Electronic Monitoring Social science including local and traditional knowledge	Observer fee analysis Observer cost efficiency discussions Trawl EM Cooperative Research Plan	Bering Sea FEP (contributor) Observer/EM journal articles Observer projects: insurance, disembark, tendering	Fishery Monitoring Advisory Committee FMAC fee subgroup Trawl EM Committee Social Science Planning Team (team)
Anna Henry, Fishery Analyst		IFQ issues Halibut bycatch	IFQ eligibility criteria discussion paper Observer fee analysis (contributor)	IFQ global access paper Halibut ABM econ analysis (contributor)	
Steve MacLean, Protected Species Coordinator/ Fishery Analyst/ Plan Coordinator		Marine mammals, seabirds Habitat, Arctic Charter halibut measures Halibut subsistence Outreach/engagement	Bering Sea Snow crab PSC limits	BSAI groundfish harvest specifications Charter halibut measures	Charter Halibut Mgmt Cmte Ecosystem Committee Community Engagement Committee BSAI Gfish Plan Team <i>Sea Life Ctr science panel</i> <i>AMSS steering cttee</i>
Sarah Marrinan, Economist		BSAI crab allocation Charter halibut CDQ IFQ, halibut allocations GOA rockfish WGOA pollock	Crab coop reports Economic Data Reporting	IFQ global access paper BSAI crab partial deliveries BSAI trawl CV scoping paper CGOA rockfish reauthorization	Social Science Planning Team (lead) Pacific Northwest Crab Industry Advisory Committee
Jon McCracken, Economist		BSAI groundfish allocation: A80, AFA, TLAS, MRAs, BS/Al splits GOA rockfish Enforcement	Bering Sea cod trawl CVs, w/ Darrell Brannen Fixed gear CV rockfish retention Coop reports	BSAI and GOA Pcod sector allocation reviews BSAI trawl CV scoping paper	Enforcement Committee

Analytical Staff	Person to talk to about...	Projects		Committees etc.
		Current	On Deck	
Diana Stram, Senior Scientist 	Plan Team coordination Groundfish, crab biology BSAI salmon, halibut bycatch NS1 guidelines	Halibut ABM (lead)	St Matthew BKC rebuilding plan Salmon genetics workshop IPA reports	Halibut Stakeholder Committee <i>NS1 guidelines workgroup</i> <i>NPRB science panel</i> <i>Wakefield 2019 steering committee</i>

Administrative Staff	Person to talk to about...	Projects	Other commitments
Maria Davis, Communications/ Office Manager <i>Lead for administrative team</i> 	Council meeting broadcasting Technical or communications issues Website Graphics or brochures	Design of new electronic agenda and public commenting Website redesign Digital archiving	<i>Council Communication Group</i>
Shannon Gleason, Administrative Assistant 	Travel arrangements/reservations Council meeting planning/logistics Council secretary – motions, minutes	Create Council and Committee meeting contact information and planning checklists Developing protocols for in-meeting presentations and archiving	
Peggy Kircher, Administrative Specialist 	Document formatting and posting 508 compliance expert Historical documents	Develop universal templates to standardize documents Develop a comprehensive how-to checklist for meetings	
Sarah La Belle, Administrative Assistant 	Document formatting and posting 508 compliance expert Distribution of agenda and newsletter Advisory Panel secretary – motions, minutes	Digitize and archive historic council audio Create 508 compliant documents Website redesign Point of contact for infographics	
Nicole Schmidt, Finance Officer 	Travel claims, reimbursements Council finances	Develop electronic fillable forms Digitize council recordings Create photo library	Finance Committee