North Pacific Fishery Management Council

Dan Hull, Chairman
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Visit our website: http://www.npfmc.org/

TRAVEL EXPENSE CLAIM

Claimant:						
Mailing Address:						
Purpose of Travel:	June Council Meeting Sitka ~					
GSA Per Diem for Sitka	Daily MIE $99	Travel Day $74	Breakfast $15	Lunch $25	Dinner $40	Incidentals $19

Dates	Location	Meals and Incidental Expense *(if meal provided please note with a "P")*					Hotel *(receipt required)*
		Travel Day	Breakfast	Lunch	Dinner	Incidentals (with overnight stay)	

ITEMIZE OTHER EXPENSES (Airfare, Taxi, Parking, and Private Car @ $.575 per mile. *Receipts are required for Airfare, Hotel/Lodging, and items $75 or greater.*

Total Travel Expenses	$
Less Travel Advance	-$
Total Requested Claim	$

Claims <u>must be filed within 30 days</u> after travel is complete. Late claims may not be honored.

The above expenses were incurred by me while conducting official business for the North Pacific Fishery Management Council. No other claim will be filed for travel.

Signature of Claimant: _____ Date:_____

Claim Approved by: _____Title: _____Date:_____