

Council and Advisory Body Meeting Communication Protocols



Guam Advisory Sub-Panel

Western Pacific Fishery Management Council

WPFMC Advisory Body Background

- 20 advisory bodies (e.g., committees, subcommittees, panels, subpanels, teams, board)
- Some bodies are island specific (e.g., AS, HI, GU, CNMI)
- 200 advisors (some on more than one advisory body)
- 32 Council & advisory body meetings annually



American Samoa Advisory Sub-Panel



CNMI Advisory Sub-Panel

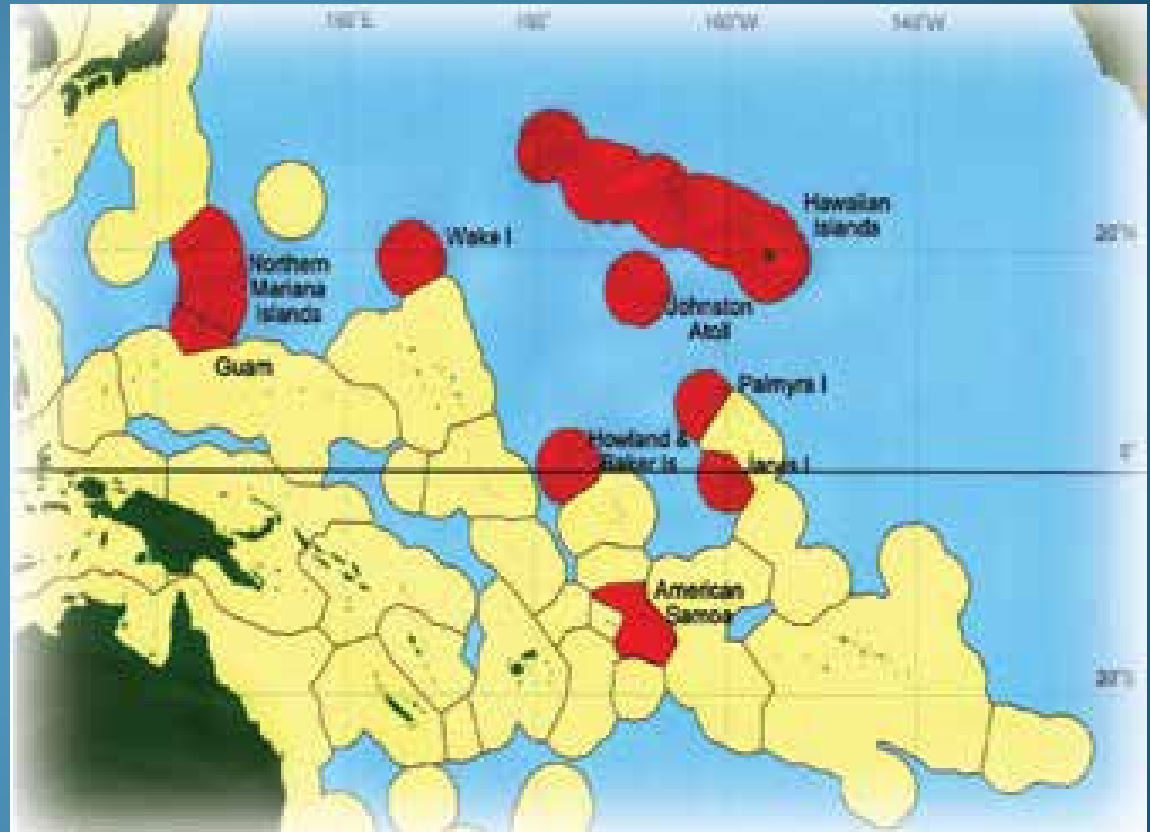
Staff Assignments

- Six program staff oversee the advisory bodies (each responsible for 1 to 10 advisory bodies)
- Administrative staff & island coordinators assist with travel, communications, documents



WP Communication Challenges

- Time differences
- 20 hours from HI to GU/CNMI, which is on other side of dateline
- Postal mail 7 to 10 days, w/ custom clearance and occasional theft in AS & CNMI



- Air travel time 6 hours to AS (2 flights/week), 8 hours to GU, 10 hours plus to CNMI (stopovers in Guam or Tokyo)
- Poor internet and phone services in AS & CNMI

Communication Tools

- Pre- and Post-meetings –
Email, Drop Box, Google drive
- Advisory Body Teleconferences
 - Telephone for audio and webex to share PPTs and document
 - No video do to poor internet
- Council meeting webinar for public viewing



Council Meeting Agendas

- 7. Program Planning and Research
 - A. Overview of the Western Pacific Council Programs and Research
 - B. Ecosystem Component Species Classification (Final Action)
 - C. Evaluation of 2017 Catch to the 2017 ACLs (Final Action)
 - D. Omnibus Amendment to Establish an Aquaculture Management Program (Final Action)
 - E. 2017 Annual SAFE Reports
 - F. Updates to the Council's Research Priorities
 - G. Regional, National and International Outreach & Education
 - H. Advisory Group Report and Recommendations
 - 1. Advisory Panel
 - 2. Archipelagic Plan Team
 - 3. Pelagic Plan Team
 - 4. Protected Species Advisory Committee
 - 5. Marine Planning and Climate Change Committee
 - 6. Fishery Data Collection & Research Technical Sub-Committee
 - 7. Scientific & Statistical Committee
 - I. Public Comment / Hearing
 - J. Council Discussion and Action

Communications with Advisory Panel

- Council communicates to AP through the AP subpanel chairs by email and phone
- AP subpanels meet before each Council meeting on their islands
- Council staff starts AP agenda draft with upcoming Council action items, facilitates meeting logistics & drafting report



Hawaii Advisory Sub-Panel

- AP subpanel chairs run the meeting and report recommendations at the Council meeting
- AP subpanel chairs are working on AP guidelines

Public Hearings

- Council decides on when and where hearings held, as long as they are held in the geographic area of concern
- A portion of Council meeting may be designated for the hearing
- Chair designates at least one Council member to preside over the hearing and is run within her/his discretion as long as all persons are afforded an opportunity to present their views
- Notice is placed in FR and local media
- Record obtained by tape recording, typewritten transcript or detailed minutes and maintained as part of the Council's administrative records

